



Peace Corps Tonga

PERSONAL SERVICES CONTRACTOR (PSC) VACANCY ANNOUNCEMENT

OPEN TO: All Interested Candidates
POSITION: Peace Corps Medical Officer
OPENING DATE: 14 August 2020
CLOSING DATE: 14 September 2020
WORK HOURS: Monday – Friday, 8:30 am – 5:00 pm

The United States Peace Corps seeks a Medical Doctor to serve as a contracted Peace Corps Medical Officer (PCMO) based in Tonga. The PCMO will provide health care to U.S. Peace Corps Volunteers in Tonga and will work under the supervision of the Peace Corps Country Director in Tonga and the Peace Corps Office of Medical Services in Washington DC.

Duties include:

- Routine primary health care to Peace Corps Trainees and Volunteers including treatment of common illnesses and injuries in accordance with Peace Corps medical guidelines
- Individual short-term counseling on disease prevention, adjustment issues, stress management and cross-cultural problems
- Response to emergency medical situations
- Member of Senior Peace Corps staff in Tonga)
- Ability to conduct trainings on health related issues
- Site visits to Peace Corps Volunteers throughout Tonga
- Administrative tasks of the medical office including budget management
- Inventory of medical supplies and equipment
- Alternate 24 hour on- call duty with the other PCMO

Qualifications and Requirements:

- Graduate of accredited school
MDs must be a graduate of a school listed in this link, Foundation for Advancement of International Medical Education and Research: <https://search.wdoms.org/>
- Current license to practice
- Relevant clinical experience in primary care after medical school
- Ability to communicate effectively in oral /written English.
- Experience in managing mental health issues including counseling of patients
- Experience in training design and presentation of health related material
- Working knowledge of Microsoft Word, Excel, Access, Outlook
- Program management, administrative experience
- Ability to work effectively as part of an intercultural team
- Hardworking, reliable and diligent with good inter-personal skills
- Willing to travel to sites in Tonga
- Ability to work with minimal supervision
- Must be able to obtain an American visa



Interested applicants for this position must submit the following:

1. A completed PCMO Application form, a completed PCMO applicant skills survey, a completed Privileging form. The applicant must complete this request for privileges depending on their professional qualifications. (Forms available for download with this posting or by sending request to to-hrtonga@peacecorps.gov)
2. A cover letter
3. A resume or C.V. that includes:
 - Professional positions held, identifying duties, responsibilities, dates of employment and reason for leaving
 - Education and training, identifying universities attended, dates of attendance, degrees and diplomas.
 - Professional licenses, certificates, registrations
 - An accounting for periods of unemployment longer than three months
4. Three professional medical references, with at least two being from medical colleagues who have directly observed the applicant in a clinical setting. (One must also be from the current employer.)
5. Photocopies of:
 - Diploma from medical school.**
 - Professional medical license.** If the license does not have an expiration date, written confirmation must be submitted directly from the issuing authority. Please note, if a license is not required, rather, the medical diploma is the license to practice, written confirmation, issued directly from the professional medical board, Ministry of Health or other appropriate regulatory authority establishing that the candidate is properly credentialed for medical practice, is required.
 - Professional certification if Nurse Practitioner**
6. The candidate should also provide the following:
 - a. Date of birth
 - b. Place of birth
 - c. Citizenship
 - d. Passport number
 - e. Passport issue date
 - f. Passport expiration date

All documents must be in English. Official translation is not required.



SUBMIT APPLICATION TO

Email: to-hrtonga@peacecorps.gov

OR

Mail: DMO, U.S. Peace Corps/Tonga, PO Box 147, Nuku'alofa, TONGA

In person: Peace Corps/Tonga Office, Hala Tupoulahi, Fasi-moe-Afi, Nuku'alofa

The full Statement of Work can be obtained by sending a request to to-hrtonga@peacecorps.gov.

Visit the Peace Corps/Tonga web site for more information on Peace Corps Tonga: tonga.peacecorps.gov.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

Applications must be received no later than 5:00 p.m. on Monday, 14 September 2020.

The United States Peace Corps is an Equal Opportunity Employer.